# Surrey Heath Borough Council Council 11 May 2022

# **Responsibility for Functions**

**Head of Service** Gavin Ramtohal – Head of Legal & Democratic Services

Report Author: Rachel Whillis – Democratic Services Manager

Wards Affected: n/a

# Summary and purpose

To agree the Scheme of Delegation of Functions.

#### Recommendation

The Council is advised to RESOLVE that the Scheme of Delegation of Functions, as set out at Annex A to this report, be agreed.

# 1. Background

- 1.1 The Constitution, at Part 4 Section A, requires the Council at its annual meeting to agree the Scheme of Delegation of Functions.
- 1.2 The Scheme, as currently included in the Constitution at Part 3 Section A, is set out at Annex A to this report.

### 2. Proposal

2.1 It is proposed that the Scheme of Delegation of Functions be agreed as set out at Annex A.

#### **Annexes**

Annex A – Scheme of Delegation of Functions.